

# Hall Application (Demo PPT)

**VTC Halls of Residence**

*AY2026/27 Version*

# Step 1. Login MyPortal

► <https://myportal.vtc.edu.hk/wps/portal>



## MyPortal

繁體 | 简体

1 →

CNA/Student ID

2 →

Password

Forget Password

Login

3

## Step 2. Application for VTC Halls of Residence (Website version)

- ▶ Click “Application for VTC Halls of Residence”

📄 Document Download

⊕ Career Corner

📄 Alumni Portal

📄 Online Add/Drop

📄 Application for VTC Halls of Residence

📄 Vplus

📄

### Online Student Service



My Academics

Timetabling (Class & Exam)

Online Module Selection

## Step 2. Application for VTC Halls of Residence (Mobile version)

- ▶ Click "Menu" icon first
- ▶ Click "Application for VTC Halls of Residence" in the drop-down menu

The screenshot displays the VTC MyPortal mobile interface. At the top left is the VTC logo. Below it, a welcome message reads "Welcome to MyPortal, Student [redacted]" with the date "25 Mar 2024 (Mon)". A notification box titled "Notification/Alert" contains the text "ICI Tunnel Now Open to Students' Access" and a "View More >" link. The "Quick Access" section features three icons: "Timetable", "Calendar", and "Student Profile". A red box highlights the menu icon (three horizontal lines) in the top right corner. A red arrow points from this icon to a dropdown menu on the right. The dropdown menu lists several options: "Document Download", "Career Corner", "Alumni Portal", "Online Add/Drop", "Application for VTC Halls of Residence", "Vplus", and a search icon. A red box highlights the "Application for VTC Halls of Residence" option, and a red arrow points to it from the left.

# Step 3. VTC Hall Application System

- ▶ Read the guidelines and notes carefully before clicking “Start Application”

Welcome [redacted] (Walkthrough) Notice 中文

## Overview

### VTC Halls of Residence (Tsing Yi/ Pokfulam)

#### Application for Student Residence of Academic Year 2026/27

Before applying, please read the [accommodation policy](#), Application Note, Personal Information Collection Statement and Declaration within the application system.

**Points to note:**

1. From 2025 to 2028, Halls of Residence (Tsing Yi) will undergo air-conditioning system replacement works. During construction, residents may experience daytime noise, dust, the presence of workers conducting replacement works, and obstructed window views due to scaffolding. When required, residents must cooperate by granting workers access to their rooms or temporarily relocating to other rooms.
2. Please ensure all required information is provided on the application form. Inadequate information may result in processing delays or your application not being considered.
3. Each applicant must submit their accommodation application for the Academic Year 2026/27 using a valid student status and student ID number.
4. Each student should submit only one application via the online platform.
5. Due to limited availability at the VTC Halls of Residence, dormitory spaces will be allocated through a lottery draw system based on demand.
6. The residential period (for a total of 11 months):  
2026/27 New Students: From 1 September 2026 to 31 July 2027  
Progressing Students: From 1 August 2026 to 30 June 2027
7. Accommodation Fees for the Academic Year 2026/27 (Full-Term) :

Program	Accommodation	Full-time Local	Full-time Non-local	Part-time
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Start Application

Able to change the system language

# Step 4. Personal Particulars

- ▶ Check the personal particulars before clicking “Next”

VTC Hall Application System

Welcome [Redacted] Notice 中文

### Personal Particulars

Please note that below information is from the VTC Student Records System, please contact your respective Campus Secretariat if you need to update your personal information.

<b>Institution / Campus</b> [Redacted]	<b>Student No.</b> [Redacted]
<b>Name in English</b> [Redacted]	<b>Name in Chinese (if applicable)</b> [Redacted]
<b>Programme Code</b> [Redacted]	<b>Programme Title</b> [Redacted]
<b>Year of Study</b> [Redacted]	<b>Gender</b> Male
<b>HKID/Passport No.</b> [Redacted]	<b>Personal e-mail address (notifications will be sent to this address)</b> EMAIL6789 223456789 323456789 423456789 523456789 623456789 723456789 823456789 923456789
<b>Mobile Phone No.</b> [Redacted]	<b>Home Telephone No.</b> [Redacted]
<b>Home Address</b> ADDR1 789 223456789 323456789 423456789 523456789 ADDR2 789 223456789 323456789 423456789 523456789 ADDR3 789 223456789 323456789 423456789 523456789 ADDR4 789 223456789 323456789 423456789 523456789	

Previous **Next**

# Step 5. Choose Hall

- ▶ Fill up the information and click "Next"

## Choose Hall

Please Choose Hall

1--> Halls(Tsing Yi) ▼

[Click here to view hall information](#)

Nationality

2--> Chinese (HKSAR)

Note: We will try to accommodate your request, but there is no guarantee that your preferences could be arranged

Previous

Next

# Step 6. Declaration

- ▶ Read the declaration carefully before clicking “I agree and submit the application”

## Declaration

### Personal Information Collection Statement

1. All personal data provided in this application will be treated as confidential and handled in accordance with the relevant provisions of the Personal Data (Privacy) Ordinance and other applicable laws.
2. The personal information you provided may be disclosed to other authorized departments/offices of the VTC, where applicable, for purposes relating to Hall residence and statistics. However, unless required to do so by law, your personal information will not be disclosed to any third party for any purpose without your prior consent.
3. The personal information provided herein will be used for the management/administration of the Halls of Residence and statistics purpose only.
4. The application data of unsuccessful applicants will be kept till the end of the academic year and will then be destroyed.
5. Please contact Hall Management Office if you have any enquiries concerning the use, access to and correction of your personal data.

### Declaration

1. I confirm that the information provided in this form is accurate and complete. I also understand that submission of false information may lead to immediate disqualification.
2. I understand and agree to obey with the terms and conditions in the “Residence Handbook”.
3. I understand and agree that, due to the limited availability of accommodation places at the VTC Halls of Residence, dormitory spaces will be allocated through a lottery draw system depending on the demand.

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I agree and submit the application

# Step 7. Submitted Application

- ▶ Click “ Finished” to complete the application process

## Application Result

Your application is being processed. We will notify you of the application result by email in due course.



Due to the limited availability of accommodation places at the VTC Halls of Residence, dormitory spaces will be allocated through a lottery draw system depending on the demand.

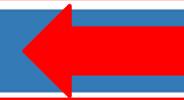
If applicant has special accommodation needed, please provide the reason or relevant supporting documents via email for consideration by the Hall Management.

hall-tsingyi@vtc.edu.hk

Applicants may update their hall application

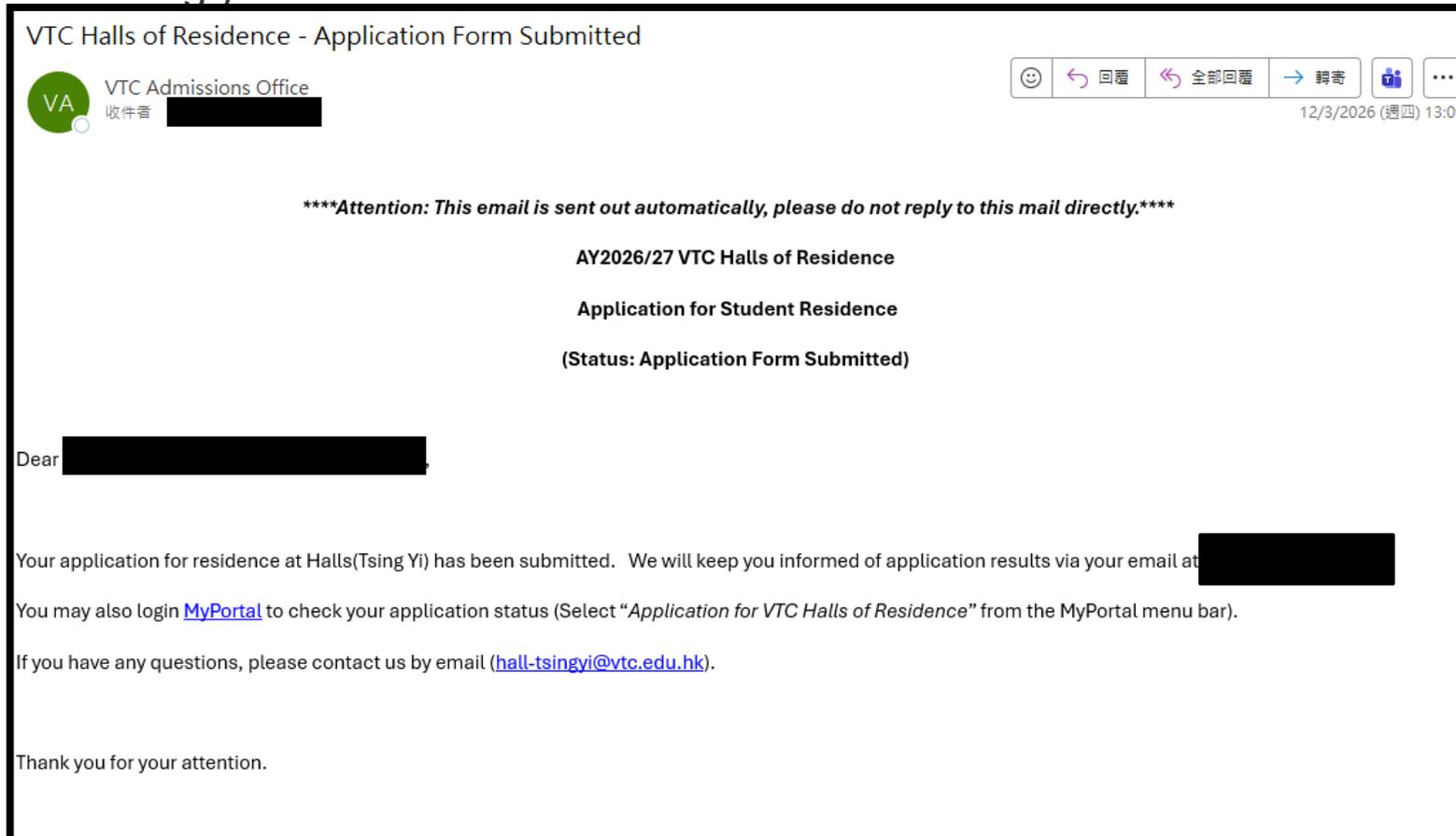
Finished

Update Application



# Step 7. Email Acknowledgement after submission

Applicants will receive an email acknowledgment after submission. Please check accordingly.



VTC Halls of Residence - Application Form Submitted

VTC Admissions Office  
收件者 [REDACTED]

12/3/2026 (週四) 13:09

☺ 回覆 全部回覆 轉寄

**\*\*\*\*Attention: This email is sent out automatically, please do not reply to this mail directly.\*\*\*\***

**AY2026/27 VTC Halls of Residence**

**Application for Student Residence**

**(Status: Application Form Submitted)**

Dear [REDACTED]

Your application for residence at Halls(Tsing Yi) has been submitted. We will keep you informed of application results via your email at [REDACTED]

You may also login [MyPortal](#) to check your application status (Select "Application for VTC Halls of Residence" from the MyPortal menu bar).

If you have any questions, please contact us by email ([hall-tsingyi@vtc.edu.hk](mailto:hall-tsingyi@vtc.edu.hk)).

Thank you for your attention.

If you encounter any problems during application process,  
please feel free to contact us via email [hall-tsingyi@vtc.edu.hk](mailto:hall-tsingyi@vtc.edu.hk)

Thank you!